





## Files Upload Manual

1 - At the home page, please login with your credentials

URL: https://www.emma.events/eacmfs2021





2- Once logged in the system, go to "My Assignments"

Submissions	
Abstracts	•
My Abstracts	3
Speaker Abstracts Abstract of Presentation (only Program invited Speakers)	•
My Speaker Abstracts	0

**3** - In this page you can see the list of your assignments.

Click the button "Upload Presentation File" on the corresponding assignment.

	My Assignments 1
ePosters	
	ePosters I EPOSTER TITLE
	Upload Presentation File Accepted



**4** - Now you are on the assignment page. First click on the button "Accept" in order to accept the asignation to present the ePoster (if is not already accepted), then just click on the button "Presentation Files" and search the file in your computer and upload it.

← My Assignments					
Session Detail					
TITLE OF THE EPOSTER (That you should upload)	Accepted				
Session Name: ePosters I					
Programme					
Presenter Name (Country) TITLE OF THE EPOSTER (That you should upload)					
Presentation Files					
Presentation Files					

Once you have uploaded your file, it will be like the image bellow:



At this point the upload is done.